

Parent/Carer Permission Form



I give my permission for (Child's name)
to become an Okehampton Town Youth Councillor and to attend regular meetings
and activities associated with the organisation.

Address

Telephone number D.O.B.....

I understand that the adults regularly involved with Okehampton Town Youth Council will hold current DBS checks.

Please could you give below any information, as a parent/guardian, you feel is necessary for us to know relating to your child's health and safety whilst attending meetings i.e. any medication they are currently taking and any allergies they may have.

.....
.....
.....

Emergency contact name and telephone number:

.....

I give my consent to the following:

- 1) The person named above may make their own way home after meetings and events: Yes / No
- 2) For Town Council Members of staff to contact your child by the following methods for the purposes of sending reminders, organising meetings and activities related to the group (parents/guardians will be copied into written communication):
 - Phone Yes / No
 - Email Yes / No Email:.....
 - WhatsApp Yes / No Number:.....
- 3) For photographs and/or video images being taken of the young person named above for use in project work. I also grant permission for the photographs and any adaptations to be used in printed publications and marketing and advertising material including internet sites. I understand that I do not own the copyright of the images or contributions. Yes / No

Parent/Gardian's Name Relationship to child

Address

.....

Telephone number

Email

Signed Date

For more information please contact Emma James, Town Clerk on 01837 53179 or email

townclerk@okehampton.gov.uk

The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this request. We will keep the information for the period of time as set out in the Council's Documentation Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the information will be destroyed in a secure manner. Policies about how the Council will protect your privacy are available at www.okehampton.gov.uk/documents or by contacting the Council on 01837 53179.

OKEHAMPTON YOUTH COUNCIL

APPLICATION FORM



The Youth Council has been created to give young people a voice, an opportunity to participate in democracy, a connection to their town and each other.

Applications for the position of Youth Councillors to Okehampton Town Youth Council are open to young people between the ages of 10 and 18 who live or work within Okehampton Town boundary, who attend school or college in Okehampton and those who are homeschooled.

There are 14 Youth Councillor seats. Should the need arise applications for vacancies will be prioritised as follows:

- 1) Those who live **and** go to school in Okehampton¹, or are homeschooled.
- 2) Those who live within the town boundary.
- 3) Those who go to school in Okehampton

Youth Councillors should expect to attend a minimum of four meetings per year. These will normally be held in the Town Hall, Fore Street, Okehampton, EX20 1AA.

Youth Councillor Applicant Details:

Name

Address:

.....

.....

DOB

Contact number:

Email:

Place of Work or Education:

Date:

Please ensure a parent/carer completes the form overleaf.

Your form should be returned to townclerk@okehampton.gov.uk or

Town Clerk
Okehampton Town Council
Town Hall
Fore Street
Okehampton EX20 1AA

¹ For clarification:

- Schools include: Okehampton Primary, St James' Primary, Promise School and Okehampton College
- Town boundary includes those who live within the area to the east of Okehampton that is due to become part of the town.
- Those who are homeschooled and live within the town boundary are eligible.