

**Minutes of Okehampton Town Council Policy and Resources Committee Meeting  
held on Monday 9<sup>th</sup> December 2024 at 6.15pm in the Council Chamber,  
Town Hall, Okehampton**

**Committee Members Present:** Councillor J Yelland (Chairman)  
Councillor A Fisher (Mayor)  
Councillor R Colman (Chairman, Property)  
Councillor T Leech (Chairman, Planning)  
Councillor B Tolley (Chairman, Parks)  
Councillor L Bird  
Councillor C Marsh  
Councillor S Weekes

**In Attendance:** Mrs E James (Town Clerk)

**Action**

- 456 **Apologies for Absence** – None
- 457 **Declarations of Interest** – None
- 458 **Public Participation** – None
- 459 **Members' Questions** – None
- 460 **On the proposition of Cllr Colman, seconded Cllr Weekes it was RESOLVED that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.**
- 461 **Urgent Matters** – The Clerk advised that the Caretaker was ill and likely to be on sick leave for at least a week. Other members of staff were covering and facilitating events which would impact on other work able to be completed.
- 462 **Finance Officer Recruitment** – On the proposition of Cllr Yelland, seconded Cllr Colman it was resolved to approve the recommendation of the Recruitment Panel and appoint Mrs Bryant as Finance Officer, to commence as soon as possible. Initial salary SCP9.

On the proposition of Cllr Fisher, seconded Cllr Leech it was resolved to exit part 2 and ratify decisions made therein. The meeting was closed at 6.20pm

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**Cllr Yelland, Chairman**