



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

9th September 2024

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held on Monday 16th September 2024 at 7pm in the Council Chamber, Town Hall, Okehampton.

Committee Membership consists of the following, other Members may attend but are unable to vote and are required to leave the meeting for confidential staffing related items of business:

Cllr J Yelland (Chairman)
Cllr L Bird
Cllr F Hart
Cllr C Marsh
Cllr S Weekes

Cllr A Fisher (Mayor)
Cllr R Colman (Chairman, Property)
Cllr T Leech (Chairman, Planning)
Cllr B Tolley (Vice-Chairman)

Yours faithfully

E James
Emma James
Town Clerk

AMENDMENT - AGENDA

PART TWO – CONFIDENTIAL ITEMS

- 21. Staffing Matters Resignation - To receive an update from the Personnel Sub-Committee, if they have met, note the resignation of the Assistant Clerk, review the role and commence the recruitment process**